

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend an Ordinary Meeting of the Council on
Monday 1st April 2019
at 8.00pm in the Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda below.

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

AGENDA

- 19.04.01 Apologies for absence to be noted or approved – Haslett Schofield.
- 19.04.02 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and to note any additions and/or deletions to the Council's Register of Interests.
- 19.04.03 3.1 Proposal: Cllr Youngs;
That the Minutes of the Parish Council Meeting held on 4th March 2019, as tabled, be agreed as a true record.**
- 19.04.04 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
- 4.1 Babergh Mid Suffolk District Council
- 4.1.1 Housing Land Supply Position Review 2019
- 4.1.2 2nd Advance notice of new CIL Bid (round 3)
- 4.1.3 Designation of Babergh Neighbourhood Plan area
- 4.2 Suffolk County Council – advice re changes to cutting schedules
- 4.3 Healthwatch Suffolk
- 4.4 Great British Spring Clean
- 4.5 Tink's Topsy Tavern - Rural Rescue Programme 2019
- 19.04.05 To receive any report to this meeting from District and County Council Ward Member Cllr Penny Otton, from Portfolio Holders or other agencies and to take action as appropriate.
- 5.1 Cllr Penny Otton
- 5.2 Cllr Gary Hembra
- 5.3 Cllr Christine Lambert
- 5.4 Cllr Tim Moss
- 5.5 Cllr Haslet Schofield
- 19.04.06 Public comment or question invited on any Agenda item.
- 19.04.07 7.1 To receive any report from the Parish Clerk and to take action as appropriate.
- 7.2 **Proposal: Cllr Youngs
To authorise the cost of attendance at an LCPAS Rights of Ways and Byways training course provided by LCPAS for Clerk's continuing professional development at a cost of £45.**

Hilary Workman: Clerk to Drinkstone Parish Council
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- 19.04.08 8.1 To note the following authorised payments, of which item 8.4 (Cheque No 22018) was signed by authorised signatories at Kopsey Cottage on 18th March.

	Description	£	Santander Chq No.
8.1	Drinkstone War Memorial Institute (NP Hall Hire)	£10.00	22015
8.2	Liz Schmitt: Refund of NP Expenses	£27.30	22016
8.3	Clerk Salary Period 11	£208.55	22017
8.4	Drinkstone History Group – Donation to Village Website	£10.00	22018

- 8.2 To note the current account balances and reconciliation, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.

19.04.09 Proposal: Cllr Youngs

That the Council authorise expenses submitted by the Clerk in the sum of £66.26 in respect of administration costs.

- 19.04.10 To receive a report on increasing the number of Councillors authorised to sign cheques in advance of the Parish and District elections.

Proposal: Cllr Youngs

To authorise a revision the Santander banking mandate to make provision for the Councillors listed below to be recorded as authorised signatories on cheques and direct debit mandates:

Cllr Gary Hembra, Cllr Tim Moss and Cllr Haslett Schofield

- 19.04.11 11.1** To receive a report on dangerous trees and take action as appropriate.

11.2 Proposal: Cllr Youngs

That the Council authorise up to £600 to undertake any necessary work to the Oak identified at the north east corner of Rattlesden Road Allotment Gardens in the event that Suffolk County Council determine that the Parish is responsible for bearing the cost of any works to the tree to make it safe.

- 19.04.12 To note that the Planning results as notified by MSDC below:

12.1 **DC/19/00349** – – Householder Planning Application
Erection of side extension to enlarge kitchen and create boot room
Barcocks Barn, Garden House Lane, Drinkstone, Bury St Edmunds IP30 9FJ
MSDC: Granted DPC: Supported

- 19.04.13 To note that there are no Planning applications as notified by MSDC for comment:

- 19.04.14 To note that there were no other Planning matters for information, to be noted or for inclusion on a future agenda.

- 19.04.15** 15.1 To receive a report on progress towards producing a Neighbourhood Plan for Drinkstone and take action as appropriate.
- 15.2 Proposal: Cllr Youngs**
To authorise the invoice submitted by Places for People for Neighbourhood Plan support (Launch event, feedback consultation, draft Neighbourhood Plan and general advice and meetings) in the sum of £4197.20 plus VAT.
- 15.3 Proposal: Cllr Youngs**
To authorise expenses incurred by Di Hollins for the cost of refreshments at Neighbourhood Plan drop in session on 16th February 2019, in the sum of £7.45.
- 19.04.16 To note no further progress has been reported towards the sale of Council land adjacent to play area and take action as appropriate.
- 19.04.17 To receive a report on progress towards the registration of Parish Lands and take action as appropriate.
- 19.04.18 To receive a report on progress towards the GDPR and take action as appropriate.
- 19.04.19 18.1 To receive a report on review of the Parish Council's policies
- 18.2 Proposal: Cllr Youngs**
That this Council approves its policies as tabled below,
- **Complaints policy**
 - **Document Retention**
 - **Equality and Diversity**
 - **Freedom of Information**
 - **Health & Safety**
 - **Media Policy**
- and confirms with immediate effect the adoption of additions and alterations therein as advised by NALC.**
- 19.04.20 Public comment or questions on any matter of Council business.
- 19.04.21 Any other Council business for information, to be noted or for inclusion on a future agenda.
- 19.04.22 To confirm that the scheduled date for the next meeting is Monday 13TH May 2019 beginning at 7.00pm in the Village Hall.
- 19.04.23 Close of meeting.

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Hilary Workman
Clerk & RFO to the Council